REMOVE DECISION-MAKING BOTTLENECKS

For each teammate on the project, identify which of their tasks might require an L1, L2, or L3 decision.
See pages 68-71 of *Team Habits* for more on the three levels of the decision-making pyramid.

TEAM HABITS

Project: _____ **Teammate:** _____

Roles/tasks on this project	L1 Make decision	L2 Make decision but inform management	L3 Defer decision to management	If L2, who needs to be informed? If L3, who should the decision be deferred to?
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